

**WATER DISTRICT #19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, December 13, 2011**

**REGULAR MEETING**  
**4:30 PM**

**Meeting came to order at 4:31 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

1. **VISITOR BUSINESS** – there was no visitor business
2. **BOARD DISCUSSION/ACTION**
  - 2010 Capacity Analysis Report – no changes were made to the report except last paragraph re: pump control settings (7 feet of storage space or 83265 gallons). **Commissioner Powell** made a Motion to approve the Capacity Analysis Report as amended; **Commissioner Haworth** seconded Motion. Motion approved unanimously.
  - 2012 Budget – Revisions to draft budget since the November regular meeting included update on Residential and Commercial usage charges, 2% COLA for staff across the board – all labor line items, \$1,000.00 module from CUSI for e-billing statements. **Commissioner Bard** made a Motion to approve the 2012 Budget as submitted; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
  - **Commissioner Haworth** recommended temporarily lifting the Moratorium in January of 2012 and offering 15 water service units for sale. He also suggested offering another 15 water service units for sale in six months contingent on progress from the Beall and Morgan Hill well. A resolution will be drafted for the January 2012 regular meeting temporarily lifting the Moratorium before any units can be offered for sale.
  - New control valve is needed for the Beall Well cost: \$1,600.00. Expenditure approved by the Board.
  - ADU rate structure – **Commissioner Haworth** presented three ADU rate proposals (attached) for the new ADU resolution approved for 2012. **Commissioner Powell** made a Motion to accept Proposal #3 with the rate change to the water consumption tier of 1601-4800 cf from \$5.00 per 100 cf to \$5.58 cf per 100 cf; **Commissioner Haworth** seconded the Motion. Motion passed unanimously. Rates set in 2011 for Residential and Commercial users will not be changed.
  - Letter to Dow Constantine – **General Manager Lakin** presented a draft letter to the **Board** to be sent to Executive Dow Constantine about escalating costs to work in the King County Rights-of-Way. Revisions were suggested before submittal by the Board by December 20<sup>th</sup>, 2011. **General Manager Lakin** to forward revised letter to Board.
  - Letter to Steve Hirschey at King County – re: joint planning process conclusion – **Commissioner Haworth** would like to complete the final phase of the joint planning process by following up with a letter to Steve Hirschey, King County Department of Natural Resources. The purpose of the letter is to show that we've been diligent in our efforts to act responsibly and economically in trying to meet the water needs of the district and to request the lifting of the conditional approval of our 2009 Water System Plan.

- Set date for next Master Resolution discussion meeting – The Board has tentatively set Tuesday the 3<sup>rd</sup> of January 2012 @10:00 am for the special meeting.
- Approval of minutes – Tuesday, November 8<sup>th</sup>, 2011 – **Commissioner Powell** made a Motion approving the minutes as submitted; **Commissioner Bard** seconded the Motion. Motion passed unanimously.

### 3. OPERATIONS REPORT

- Arsenic results for blending of Beall Well water with the treatment plant – **Operations Lead Wahanik** reported that actual blending sample results closely correlate to the theoretical results expected.
- Beall Well Operations – taking daily info – more work for S & B to integrate control valve when installed.
- Vashon Meadows Well test – on hold – need to enlarge the access hole for a larger datalogger depth measurement probe.

### 4. ADMINISTRATIVE REPORT

- Beall Well rate control valve replacement – discussed earlier in the budget report
- Vashon Inn update – Consultant contacted GM – initial design work for the Vashon Inn beginning.
- VAA project update – nothing being done at this time. Issues with the fire hydrant location.
- King County Finance authorization form and resolution – assigning new auditing officers – **Commissioner Bard** made a Motion to approve Resolution #1145 authorizing an auditing officer(s) for the purposes of authorizing the issuances of warrants and electronic transactions prior to Board of Commissioners approval; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- **Commissioner Haworth** announced that he has been in conversation with Bob Hennessey, a Vashon School District Board member about a possible partnership with the school district on drilling a well that could be used during peak season and used as another potential source for the district.

### 5. APPROVE RESOLUTION(S)

### 6. SIGN APPROVED MINUTES IN BOOK

### 7. SIGN VOUCHERS

**Commissioner Bard** made a Motion to conclude the meeting at 6:29 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.